

DECLUTTER GUIDE

INSTALLING DECLUTTER

1. Download the [ZXP Installer from aescrpts.com](https://aescrpts.com)
2. Install the [ZXP following the instructions from aescrpts.com](https://aescrpts.com)
3. Restart After Effects

STARTING DECLUTTER

Go to Window > Extensions > Declutter

HOW TO USE IT

In the main page just click a folder structure from the list to organize your project panel. From this page you can also delete or create new folder structures, or enter a folder structure to edit it.

- **+ New Folder Structure:** creates a new blank folder structure
- **Edit:** opens the folder structure editor
- **Delete:** deletes a folder structure

In the **Edit Folder Structure** page you can change the folder structure's name, folders, their names, labels and folder types.

- **+ New Top Folder:** creates a new top folder
- **Add Folder:** adds a child folder
- **Remove:** removes a folder
- **Label:** opens a color picker and change the label color
- **Folder Type:** opens the different type of assets available

In the **Folder Type** page choose from the list to change the type of assets a folder is going to store.

TIPS

- Press **Shift** while choosing a folder structure to only create folders.
- Reduce the project before using **Declutter** (File > Dependencies > Reduce Project). The bigger the file, the longer it's going to take.
- Make sure **Allow scripts to write file and access network** is enabled in your preferences to ensure your structures are properly saved.

WARNING

Declutter will override your current folder structure in order to organize all of your assets, but if you want to go back to your old messy folder structure you can just **Undo** it (Ctrl/Cmd + Z).